

TeamWorks Status/Error Codes

<u>When you get this message ...</u>		<u>Your Request is...</u>	<u>Your request is ...</u>	
<u>Code</u>	<u>Description</u>	<u>Status</u>	<u>Here</u>	
0000	Complete, Request Completed Successfully	Complete	Salary Change Complete, Fund Change Complete or All Transaction Requests Processed	x
0001	Accepted, TeamWorks Process Beginning	Accepted	Initial Validation	x
0002	Processing, Process Suspended, HR/Payroll System Temporarily Unavailable	Processing	This is a "catch all" message that could be issued from any point in TeamWorks	
0003	Processing, Process Suspended, Prior Unprocessed Request for Employee is still active	Processing	Salary Change Inflight Check or Fund Change Inflight Check	x
0099	Rejected in TeamWorks Data Review	Rejected	See errors below	
0602	Processing, Class and Comp Review Needed	Processing	Business Rule Validation	x
0604	Processing, Salary Change Process Suspended, Request Awaiting Current Employee Review	Processing	Business Rule Validation	x
0611	Processing, Salary Change Process Suspended, Request Held During Class and Comp Review	Processing	Salary Change Class & Comp Review	x
0612	Processing, Salary Change Request Suspended, Request Held During Business Rule Review	Processing	Salary Change Business Rule Review	x
0620	Completed, Salary Change Process Complete, Payroll System Updated, Retro Pay should appear on Next Scheduled Pay Run	Complete	Salary Change Complete	x
0621	Processing, Salary Change Process Suspended, Request Awaiting Approval in HR Class & Comp	Processing	Salary Change Class & Comp Review	x
0622	Processing, Class & Comp Review Completed Processing Continuing	Processing	Salary Change Class & Comp Review	x
0623	Processing, Business Rule Review Completed Processing Continuing	Processing	Salary Change Business Rule Review	x
0624	Processing, Salary Change Process Suspended, Request Effective Date is beyond Hold Date	Processing	Salary Change Date Hold	x
0626	Processing, Salary Change Process Suspended, Retro Request Awaiting Update in Payroll	Processing	Salary Change Payroll Retro Processing	x
0627	Processing, Salary Change Process Suspended, Retro Request Awaiting Review in Payroll	Processing	Salary Change Payroll Retro Processing	x
0628	Processing, Salary Change Process Suspended, HR/Payroll not Updated Prior to Retro Processing	Processing	Salary Change Payroll Retro Processing	
0630	Processing, Salary Change Process Suspended, Effective Date is beyond the first day of pay period.	Processing	Salary Change Determine Retro Status	x
0631	Processing, Salary Change Process Suspended, Request Awaiting Business Rule Review in HR Class and Comp	Processing	Business Rule Validation	x
0694	Rejected, Class & Comp Reject Request During Business Rule Review	Rejected	Salary Change Business Rule Review	x

TeamWorks Status/Error Codes

<u>When you get this message ...</u>		<u>Your Request is...</u>	<u>Your request is ...</u>	
<u>Code</u>	<u>Description</u>	<u>Status</u>	<u>Here</u>	
0695	Rejected, Class & Comp Rejected Request During Class and Comp Review	Rejected	Salary Change Class and Comp Review	x
0699	Rejected, Administrator Rejection at Request of PEAR Officer	Rejected	Anywhere that Salary Change is still Processing	x
0810	Processing, Funds Change Process Suspended, No such Account for UDAK in HR/Payroll System, Sent to Accounting Services for Review	Processing	Fund Change UDAK Review	x
0811	Processing, Funds Change Process Suspended, UDAK not found in HR/Payroll System but found in Finance G/L, Awaiting Update	Processing	Fund Change Validate	x
0812	Processing, Funds Change Process Suspended, UDAK not found in HR/Payroll System but found in Finance Warehouse, Awaiting Update	Processing	Fund Change Validate	x
0820	Completed, Funds Change Process Complete, Retro JVs sent to Finance, Post in G/L should occur within 24-48 hours	Complete	Fund Change Complete	x
0821	Processing, Funds Change Process Suspended, Retro Request Awaiting Update in Grants Accounting	Processing	Fund Change Grants Retro Processing	x
0822	Processing, Funds Change Process Suspended, Retro Request Awaiting Review in Grants Accounting	Processing	Fund Change Grants Retro Processing	x
0823	Processing, Funds Change Process Suspended, Retro Request Awaiting JV Post in Grants Accounting	Processing	Fund Change Grants Retro Processing	x
0824	Processing, Funds Change Process Suspended, Retro Request Awaiting Grants Justification Review	Processing	Fund Change Grants Retro Justification	x
0826	Processing, Funds Change Process Suspended, Retro Request Awaiting Update in Payroll	Processing	Fund Change Payroll Retro Processing	x
0827	Processing, Funds Change Process Suspended, Retro Request Awaiting Review in Payroll	Processing	Fund Change Payroll Retro Processing	x
0828	Processing, Funds Change Process Suspended, Retro Request Awaiting JV Post in Payroll	Processing	Fund Change Payroll Retro Processing	x
0830	Processing, Fund Change Process Suspended, Effective Date is beyond the first day of the current pay period.	Processing	Fund Change Determine Retro Status	x
0831	Processing, Fund Change Process Suspended, Request Effective Date is beyond Hold Date	Processing	Fund Change Date Hold	x
0899	Rejected, Administrator Rejection at Request of PEAR Officer	Rejected	Anywhere that Fund Change is still Processing	x

TeamWorks Status/Error Codes

<u>When you get this error ...</u>		<u>Your Request is...</u>	<u>Your request is ...</u>	
<u>Code</u>	<u>Description</u>	<u>Status</u>	<u>Here</u>	
10001	Employee ID Missing or Wrong Length	Rejected	Initial Validation	x
10002	Reference ID Missing	Rejected	Initial Validation	x
10003	Reference Sequence Number Missing	Rejected	Initial Validation	x
10004	Contact Telephone Number Missing	Rejected	Initial Validation	x
10005	Contact Name Missing	Rejected	Initial Validation	x
10006	Submitter MNA Missing	Rejected	Initial Validation	x
10007	Submitter Telephone Number Missing	Rejected	Initial Validation	x
10008	Submitter Name Missing	Rejected	Initial Validation	x
10009	Source System Code Missing	Rejected	Initial Validation	x
10010	Transaction Type Invalid	Rejected	Initial Validation	x
10011	Effective Date Invalid	Rejected	Initial Validation	x
10012	End Date Invalid	Rejected	Initial Validation	x
10013	Submit Date Invalid	Rejected	Initial Validation	x
10014	Create Date Invalid	Rejected	Initial Validation	x
10015	Position Number not Active for Employee	Rejected	Initial Validation, Salary Change Validate or Fund Change Validate	x
10016	Employee ID Not Found	Rejected	Get Employee Information, Business Rule Validation or Fund Change Validate	x
10017	Payroll Processing Schedule Information not found in Payroll System.	Rejected	Fund Change Validate	x
10018	Duplicate Reference Number Found	Rejected	Initial Validation	x
10019	Submitter Not Valid Pear Officer for Employee based on Home Distribution, Contact the UMS Administrator to Correct	Rejected	Salary Change Validate	x
10601	Salary Change Amount Invalid	Rejected	Initial Validation	x
10602	Salary Change Reason Code Invalid	Rejected	Initial Validation	x
10603	Salary Change FTE Percent Invalid	Rejected	Initial Validation	x
10604	COLA must be first change when present	Rejected	Initial Validation	x
10605	Performance Increase/Decrease must be first or second (if COLA is present) change when present	Rejected	Initial Validation	x
10606	Current Review Not Found	Rejected	Business Rule Validation	x
10607	Salary Requested is outside the Salary Range of Band	Rejected	Salary Change Validate	x
10608	Salary Change Rejected in Business Rule Review by TeamWorks	Rejected	Business Rule Validation	x
10609	Submitter not authorized to submit Electronic Salary Change Transactions	Rejected	Initial Validation	x

TeamWorks Status/Error Codes

<u>When you get this error ...</u>		<u>Your Request is...</u>	<u>Your request is ...</u>	
<u>Code</u>	<u>Description</u>	<u>Status</u>	<u>Here</u>	
10610	Hours Increase requested but Hours Decrease found or Hours Decrease requested but Hours Increase found	Rejected	Business Rule Validation	x
10611	Class and Comp rejected Request in Business Rule Review	Rejected	Salary Change Business Rule Review	x
10612	Class and Comp rejected Request in Class & Comp Review	Rejected	Salary Change Class & Comp Review	x
10801	Fund Change Percents do not total 100	Rejected	Initial Validation	x
10802	Fund Change Position ID Missing	Rejected	Initial Validation	x
10803	Fund Change Percent Invalid	Rejected	Initial Validation	x
10806	Fund Change UDAK Combination Invalid	Rejected	Fund Change Validate	x
10807	Fund Change Requires One Home Unit to be Identified	Rejected	Initial Validation	x
10808	Fund Change Encumbrance Date Invalid	Rejected	Initial Validation	x
10809	Fund Change Grant UDAK Justification Required	Rejected	Fund Change Determine Retro Status	x
10810	Fund Change Duplicate UDAK Found in Submission	Rejected	Initial Validation	x
10811	Fund Change Submitter Not Valid Pear Officer for UDAK Submitted, Contact the UMS Administrator to Correct	Rejected	Fund Change Validate	x
10812	Fund Change No record found in Period table	Rejected	Fund Change Determine Retro Status	x
10813	Fund Change Bridge Funding Detected and Bridge Funding Switch not Set	Rejected	Initial Validation	x
10814	Fund Change Bridge Funding Detected and Reporting is 10-14	Rejected	Initial Validation	x
10815	Fund Change UDAK Completely or Partially Inactive during Effective Period of UDAK Request	Rejected	Fund Change Validate	x
10816	Unit or Reporting not valid for Project	Rejected	Fund Change Validate	x
10818	Request Rejected in UDAK Review	Rejected	Fund Change UDAK Review	x
10819	Request Rejected in Grants Justification Review	Rejected	Fund Change Grants Retro Justification	x