

Graduation Requirements

In order to be recommended to the Vice President for Academic Affairs for presentation to the Board of Trustees for your degree, the following is required.

- Successful Dissertation/Thesis defense **before the last day of classes** in the semester you expect to complete/graduate:
- Defense notification form is due in the Dean's office **three weeks before** the defense
- Successful Defense form - <http://www.musc.edu/grad/students/forms/phd/> (turn in as soon as possible after defense)
- *Degree Application/Graduation Order form - <http://www.musc.edu/em>

December 2008 completion – last day of classes - December 9

May 2009 completion – last day of classes - April 28

August 2009 completion – last day of classes- August 13

If the above information is received before the last day of classes you will be cleared to receive the graduation date of the current semester. However, a hold will be placed on your file until M.S. students turn in three copies of the final Thesis to the Bindery and a copy of the signature page to the Dean's office. A hold will be placed on Ph.D. students until three copies (1-100% rag, 2-25% rag) of the final Dissertation are turned in to the Dean's office. While this hold is on your file, you will not receive a diploma, transcripts, or have any information released. If your final is not turned in within a reasonable amount of time, the Dean's office will notify your employer that you have not completed the requirements for your degree. You will be required to register for the next semester for a minimum of one hour if the above items are not turned in before the last day of classes. This will change your graduation date to the next semester.

As soon as possible after your successful defense, M.S. and Ph.D. students should schedule an Exit Interview with Dean Halushka. When you come for your exit interview bring the Student Survey form and the Graduate Information form. The Survey of Earned Doctorates (Ph.D. students) and UMI form (Ph.D. students) must be turned in with your final for binding.

Please see the following link for the forms required for graduation.

<http://www.musc.edu/grad/students/forms/graduation/>

*(Should be completed by September 30, 2008 for December 08 and May 09 graduates)