

**SmartStream®**

**Accounts Receivable/Billing**

**Remittance – BAG Deposits**

A Receivable Entity containing the default UDAK is assigned to each bag (see attached list).

**Deposit**

**Academic Bags**

Bank: Wachovia-DS

Bank Account: 2003207274566

**Authority Bags**

Bank: Wachoiva-AU

Bank Account: 2001006851713

Tab through the date, slip number, effective date and assign to. The program will automatically fill these fields in.

Deposit Amount: Type in the amount of deposit

Remittance Count: Type in the number of bags you are inputting

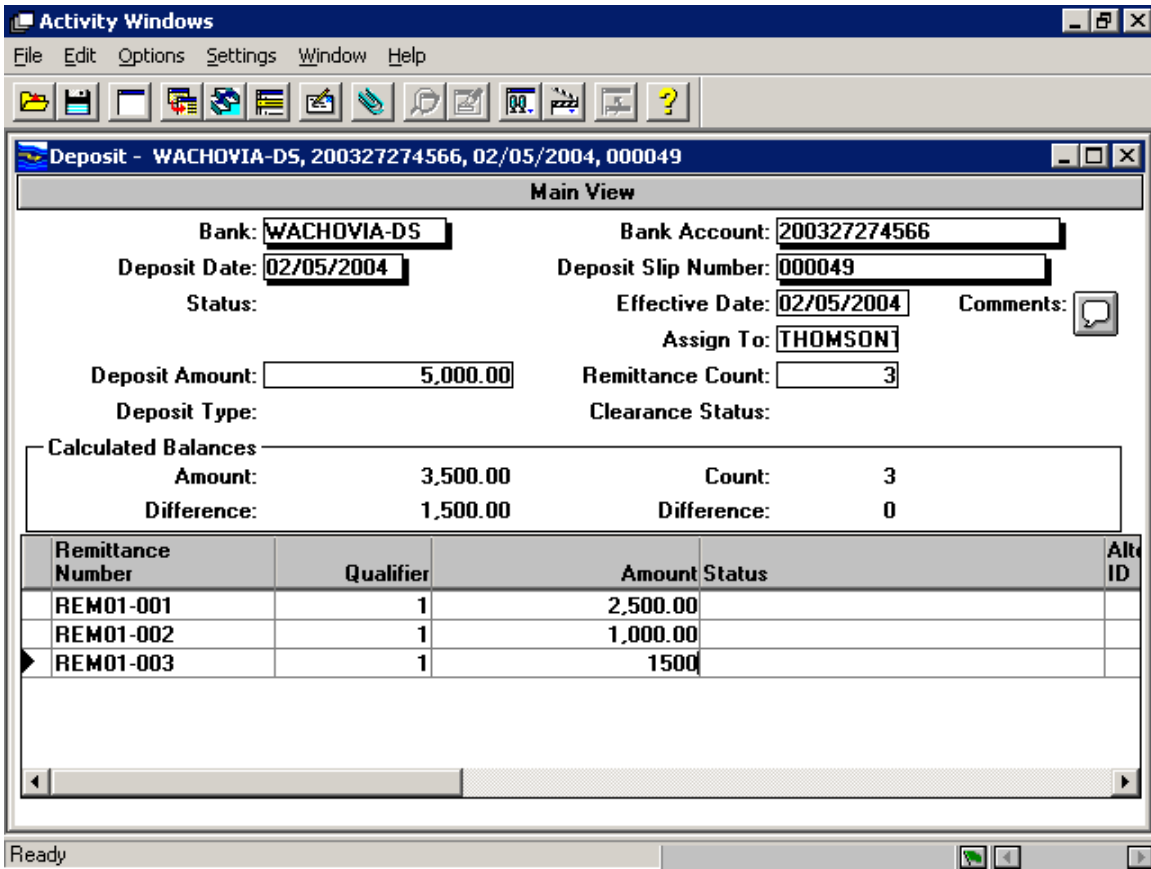
Tab to bottom area

Type in: Remittance number, which is the bag number

Qualifier (1)

Amount (amount of each bag)

Save – Two pop up screen will appear. Hit “yes” for both of them

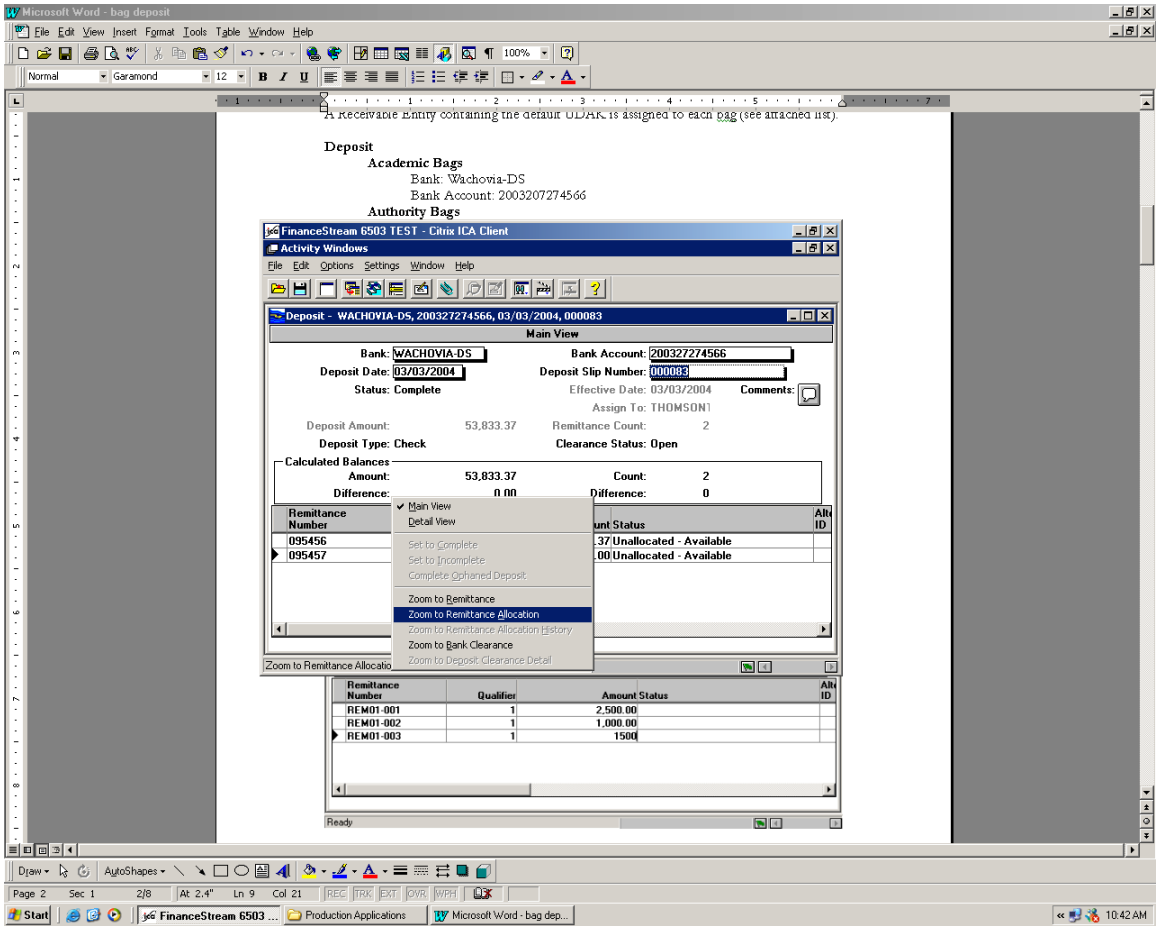


## Remittance

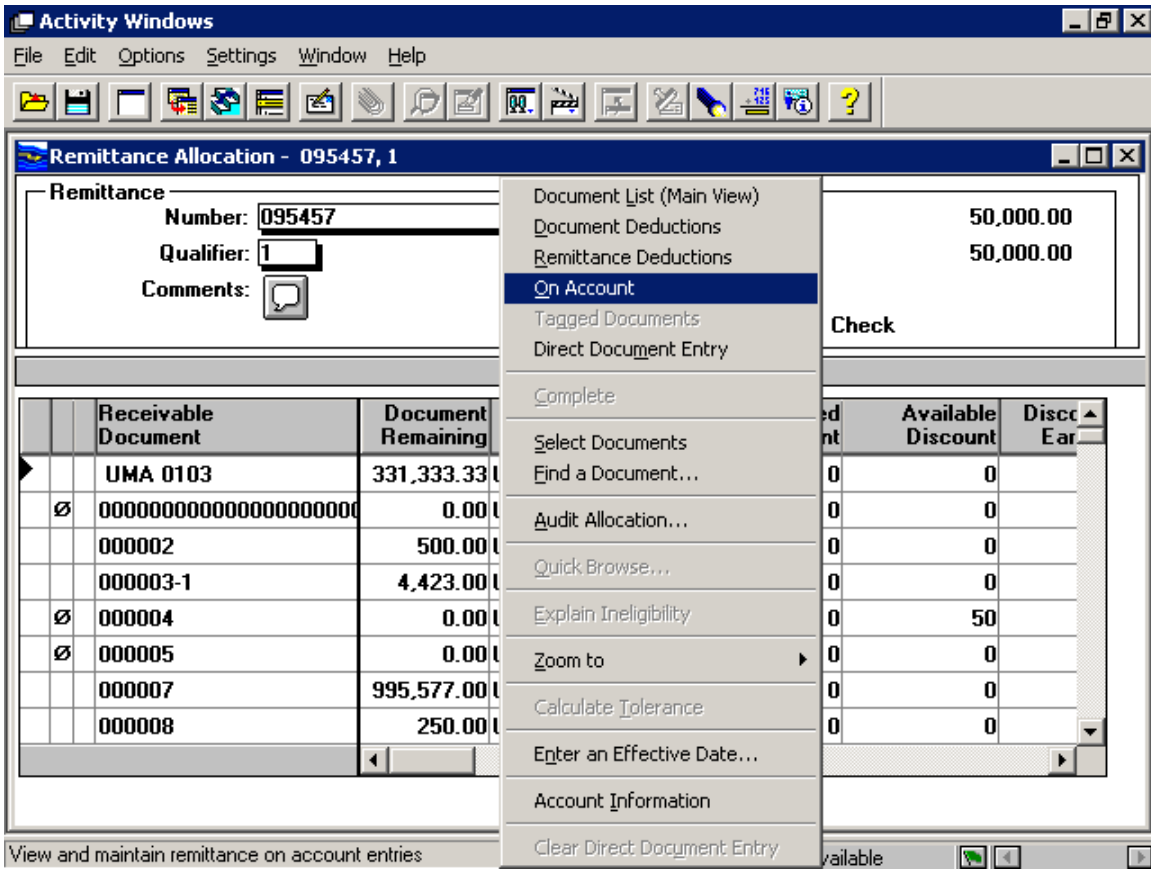
Right click on the first remittance bag.

Choose "Zoom to Remittance Allocation".

It will bring up two pop up screens, click "yes" for the first and "no" for the second.



Right click.  
Choose "On Account".

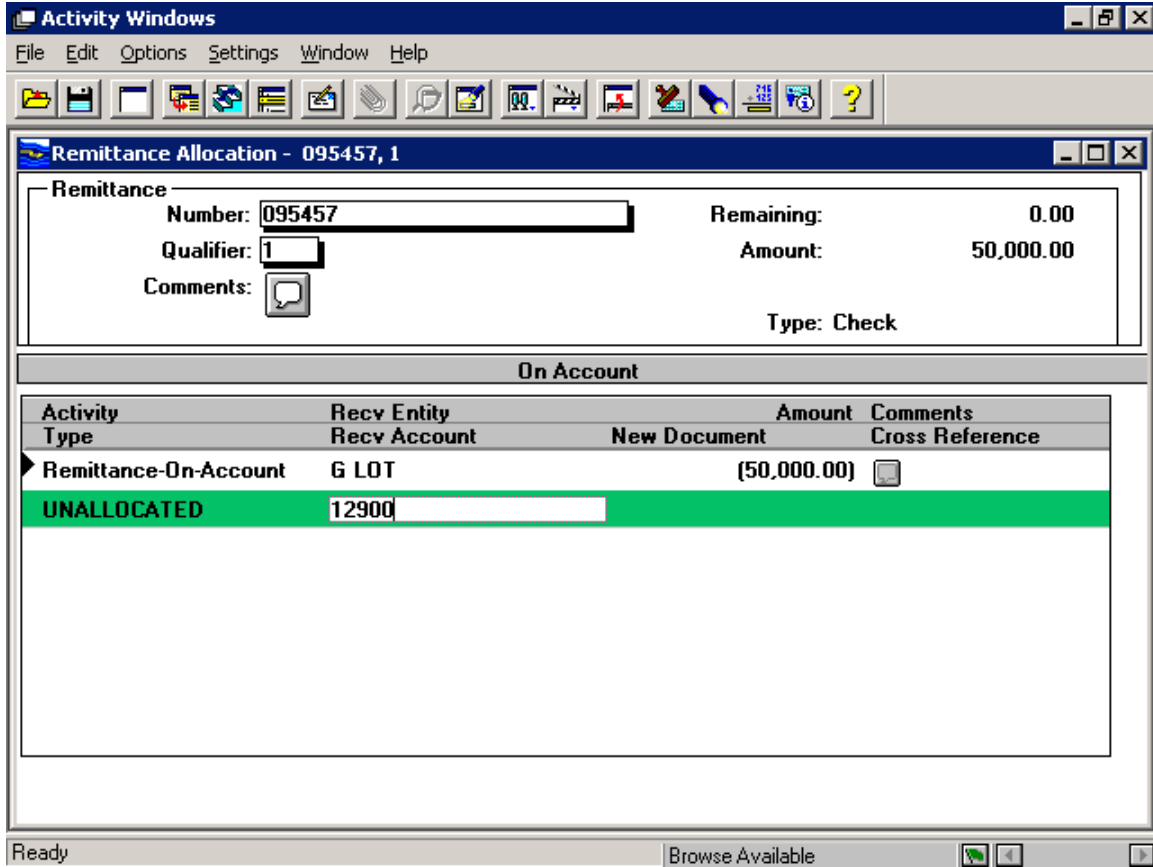


## Remittance Allocation

Type in the Receivable Entity (GLOT).

Tab to the Receivable Account and type in clearing account (12900)

Save – two pop up screens will come up, click “yes” for both.  
 Close the screen, which will bring you back to the deposit screen.  
 Complete the above steps for each bag.



### Job Scheduler

Run REMPOST  
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The entries should be as follows:

Debit to Cash (11400)  
Credit to Accounts Receivable Clearance Account (12910)

Debit to Accounts Receivable Clearance Account (12910)  
Credit to Receivable Entity Account (e.g., PARK 45300)